

Internal Quality Assurance Cell (IQAC)

Minutes of the meeting held on 7th August 2017

In accordance with the revised guidelines of National Assessment and Accreditation Council (NAAC) an Internal Quality Assurance Cell (IQAC) was constituted on 03-08-2017. The first meeting of Internal Quality Assurance Cell (IQAC) was held on 07-08-2017 at 10 AM in the IQAC room at Bhaskara Block, SBIT, Khammam.

Agenda:

1. Introduction of IQAC members
2. Preparation for submission of IIQA to NAAC on or before 31.08.2017
3. Assessment of SSR in filling the document & Suggestions to improve the quality of documents.
4. Any other matter with the permission of the Chair

The following members were present:

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| 1) Prof. P. Krishna Murthy, Principal, SBIT | Chairman, IQAC |
| 2) Sri.Ch. Lalaiah, Secretary & Correspondent | Management Member |
| 3) Prof. S.V.Suryanarayana, Director(Admin) | Member |
| 4) Prof. K. Rama Rao, Professor, Director(Acad.) | Member |
| 5) Prof. D.R. Jadavar Bhagawan | Member |
| 6) Mr.G.Srinivasa Rao, Vice Principal, HOD, ECE | Member |
| 7) Mr. Madhira Srinivas, Training & Placement Officer | Member |
| 8) Mr. Modepalli Srinivas, Controller of Examinations | Member |
| 9) Mrs. N. Jayamma, President, Alumni Association | Member |
| 10) Mr. B. Venkateswara Rao, CEO, Venky's Vision | Member |
| 11) Dr. G. Raja Kumar, HOD, ME | Coordinator |

- The Chairman welcomed the members and introduced them to the committee.
- The Chairman appraised of the facts that the college is in the process of preparation of IIQA & SSR to be submitted to NAAC. He also informed that there is a Steering Committee to prepare necessary documentation for NAAC.

- The Coordinator gave a brief presentation on the objectives, strategies, functions & benefits of IQAC. Also he briefed about the roles and responsibilities of members and operational features of IQAC.
- The committee has gone through the format of SSR and discussed various documents to be collected from the departments to prepare SSR so as to submit it to NAAC for accreditation in time.
- Prof.S.V.Suryanarayana advised that the Steering Committee members should speed up the process of filling the NAAC document and submit the IIQA before 31st August, 2017.
- Prof.K. Rama Rao briefed about the difference between the old and new NAAC documentation and highlighted salient features of new documentation. He emphasized the qualitative (70%) and quantitative (30%) aspects of the new documentation.
- The members have expressed their satisfaction for the overall progress of the work.

The members remembered popular philosopher's words
"Quality is not an act it is a habit" - Aristotle
and the meeting ended with a vote of thanks proposed by the
Coordinator, IQAC.

Sd/-
Chairman, IQAC

Sd/-
Coordinator, IQAC